## Office of Principal, Ch. Ranbir Singh Government Polytechnic, Hathnikund 000 No 6744 76

Subject:- Constitution of Internal Quality Assurance Cell

The internal quality assurance cell is mandatory to be constituted as per the requirement of AICTE New Delhi. Accordingly, a committee of the following staff members is constituted to ensure quality in the overall system of the institute.

- 1. Sh. Sanjeev-Kumar, Lecturer in Electrical Engg
- 2. Sh. Rajesh Kumar, Lecturer in Computer Engg.
- 3. Sh. Amit Kumar, Guest faculty in Electrical Engg
- 4. Sh. Sandeep, Guest faculty in Civil Engg.
- 5. Sh. Sumit, Guest faculty in MLT

The committee must submit its report quarterly as per the following format.

Quality assurance report date of submission (after the end of the quarter )

Quarter 1 from 1<sup>st</sup> January to 31<sup>st</sup> March every year

Quarter 2 from 01<sup>st</sup> April to 30<sup>th</sup> June every year

Quarter 3 from 01 July to 30<sup>th</sup> September every year

Quarter 4 from 01 October to 31st September every year

Principal,

Ch. Ranbir Singh Government Polytechnic.

Hathnikund

Endst. No. GPHK/ 327-33

Dated: 11/3/22

A copy of the above is forwarded to the following for information and necessary action.

- 1. All Concerned
- 2. DS Office
- 3. TPO

Principal,

Ch. Ranbir Singh Government Polytechnic,

Hathnikund